



KUNUWANIMANO CHILD & FAMILY SERVICES

Competition No. 16-22

Job posting for (1) full time Alternative Care Worker

- Timmins, ON

Kunuwanimano Child & Family Services is a not-for-profit child and family services agency offering services in a holistic manner to strengthen children and families in their own communities in the context of their unique cultural heritage. We expect significant growth for the organization in the upcoming year, so we are looking for motivated individuals to grow with us in meeting the needs of our clientele.

Requirements:

- Ensure the adherence to the Agency's Alternative Care policies and procedures;
- Promote and support the agency's Child and Family Services programs;
- Develop a network complement of Alternative Care providers within the eleven (11) member First Nation communities and Agency's jurisdiction;
- Subscribe to the organizational mission, values and philosophy of Kunuwanimano;
- Recruit, select, train and support Alternative Care providers and families within the Kunuwanimano Child & Family Services catchment area;
- Facilitate the Adoption home-study and process as per standards;
- Develop and ensure the consistent adherence to an agency protocol for the placement of a child(ren) in care placements;
- Evaluate the quality and effectiveness of each Alternative Care placement;
- Assess and recommend or decide upon financial requests from Alternative Care providers within the financial authorities delegated by the Board of Directors;
- Maintain records and produce program reports as per licensing standards;
- Participate constructively in staff meetings, seminars and training sessions as required by the Program Supervisor; and,
- Participates in community events and activities, which promote a positive image of the agency.
- Perform other duties as required.
- Completion of BSW, (Native Specialty preferred) or Diploma or Certificate in Child care and/or Social Services may also be considered.
- Minimum of two (2) years' experience in children's residential service; preferably with native families
- Knowledge of and ability to apply relevant legislation including (Part X, CFSA), agencies policies and procedures/guidelines related to the placement of First Nations children at risk;
- Thorough knowledge of and ability to operate, and evaluate, Foster Care and Children in Care standards and programs.
- Possess a clear understanding of confidentiality and must maintain confidentiality in accordance to the rules, governing legislations and/or laws.
- Able to speak a Native language is an asset
- Able to work flexible hours and provide on-call services when required;
- Excellent record keeping, case management and statistical data collection skills;
- Excellent communication skills, organizational and evaluation and problem solving skills, and proven ability to communicate orally and written;
- Excellent assessment and training skills required for the selection, training, supervision and support of Alternative Care providers and families;
- Must produce a satisfactory "criminal reference check with Vulnerable Sector Screening" certificate and sign an Agency "declaration oath of confidentiality";
- Demonstrated proficiency with various software packages including but not limited to word processing, database, Frontline and or spreadsheet applications;
- Must be willing to work flexible hours; Must be willing to travel
- Must possess a valid "G" Ontario driver's license and have access to a reliable vehicle with a \$2 million rider liability

A detailed job description is available upon request.

Please refer to our website: www.kunuwanimano.com/employment.htm, for posting details. Please quote Competition No. in your cover letter and resume, and submit no later than **Wednesday, July 27, 2016, at 4:30 p.m.** to HR@kunuwanimano.com, fax 705 268-9272 or by mail to:

Human Resources,
Kunuwanimano Child & Family Services
38 Pine Street North, Unit 120 Timmins, Ontario, P4N 6K6

Please note that preference will be given to qualified First Nations and Aboriginal applicants in our hiring processes. **Please self-identify.** We welcome and encourage applications from people with disabilities. Accommodation is available on request from candidates taking part in all aspects of the selection process.

Only those considered for an interview will be contacted.